

## **Project Management Overview – 1 Day**

PMSOFT is conducting this training program, which is designed to expose the participants to an integrated approach to Project Management. It is designed to develop the basic knowledge needed to functional managers, cross functional teams to manage projects effectively.

### **Learning Objectives:**

- Overview of PM practices and the evolution of today's dependence on excellence in PM implementation.
- Understanding the sequential and situational aspects of projects, Establishing common vocabulary & focus on deliverables.
- Understanding of basic Project Management terms and concepts such as project, project management, operations, programs, stakeholders, project manager's responsibilities and competencies.
- Describe the purpose of the core processes in each of the five Process Groups: Initiating, Planning, Controlling, Execution and Closing.
- Understanding of project risks, Managing conflicts amongst stakeholders

**Process Group: All**

**Duration: 1 day**

**No. of participants : 15**

**Classroom Facility : Flipchart, Whiteboard, LCD**

**Session Timings: 9.00 am – 6.30 pm**

### **Course Outline:**

#### **Day 1:**

- Why Project Management? History & Evolution.
- What is Project Success?
- Need for Project Management in business perspective for Senior Management.
- Overview of Project Management: Introduction and Key Concepts in PM.
- Difference between Project Management & Project Lifecycles
- Project Management Maturity Models for the organization and Project Managers
- Differences between Projects & Operations Trends in PM List Project Success & Failure. Project Structures, Project Life Cycle Models.
- Importance of tools in PM
- Managing scheduling conflicts & risks.

### **Note:**

- a. The program shall be customized as per specific requirements of the client.**
- b. The presentations, Exercises given to the participants shall be appropriate to the course contents.
- c. Faculty may use some presentations for better understanding of the concepts, which may not be given to the participants.
- d. Participants are requested to adhere to session timings and refrain from using cell phones during the session